# **XPress**

# **EDDM** SIZE **EXAMPLES**

**FOR 36 MONTHS** 

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**POLITICIAN** 

JUDGE

8.5" x 11"

SUPERIOR

COURT 2

FOR

**OLawn** Service 123-456-7890

15" x 12"

ame language.

Today! (123) 456-7890 Any Street, City USA 12345

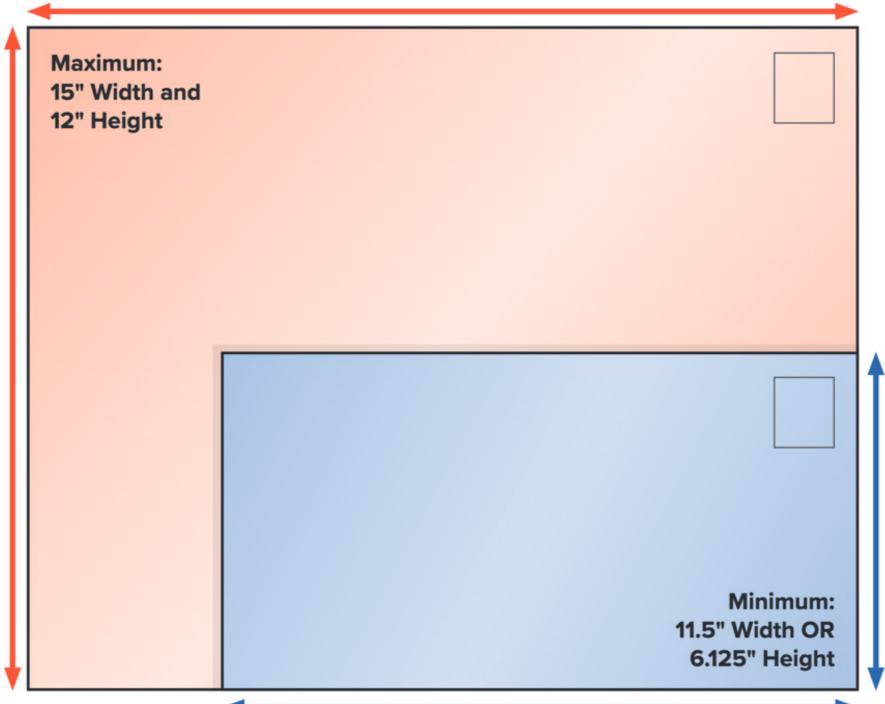
11" x 6.25"



9" x 6.25"



# XPress EDDM SIZE GUIDELINES





## 8.5"x 11" EDDM

PRSRT STD U.S. POSTAGE PAID PORTLAND, ME PERMIT #64 ECRWSS



This permit must be displayed in the upper right of your printed piece and must be at least 0.625"x 0.625"

\*\*\*\*\*\*\*\*ECRWSS\*\*\*\*\*\*\*\*\*\*\*\*
Local Postal Customer

Card must read "ECRWSS Local Postal Customer" (as shown for "addressing").

If the design is portrait the mailing information (Permit and "addressing" information) must be in the upper half of the design. If landscape it must be in the right half of the design.

LANDSCAPE

PORTRAIT

#### REMOVE TEMPLATE BEFORE EXPORTING FINAL FILE

Safe Area

Text, logos or any other critical elements must not overlap the Safe Area. The Safe Area allows for slight "draw" when cutting. Any elements within the Safe Area risk being cut off when piece is cut to final size.

Final Trim

 Size of finished piece. Anything that extends beyond the Final Trim into the Bleed Area will be cut off.

Bleed Area

Extend background color or images beyond the Final Trim into this area to allow for proper cutting.

Safe Area (8.25"x10.75")

Final Trim (8.5"x11")

Bleed Area (8.75"x11.25")



### 9"x 6.25" EDDM

U.S. POSTAGE PAID PORTLAND, ME PERMIT #64

This permit must be displayed in the upper right of your printed piece and must be at least 0.625"x 0.625"

#### REMOVE TEMPLATE BEFORE EXPORTING FINAL FILE

Safe Area

Text, logos or any other critical elements must not overlap the Safe Area. The Safe Area allows for slight "draw" when cutting. Any elements within the Safe Area risk being cut off when piece is cut to final size.

Final Trim — Size of finished piece. Anything that extends beyond the Final Trim into the Bleed Area will be cut off.

Extend background color or images beyond the Final Trim into this area to allow for proper cutting.

Safe Area (8.75"x6"

Final Trim (9"x6.25")

Bleed Area (9.25"x6.5")

Card must read "FCRWSS Local Postal Customer" (as shown for "addressing")

If the design is portrait the mailing information (Permit and "addressing" information) must be in the upper half of the design. If landscape it must be in the right half of the design.



PORTRAIT



LANDSCAPE

\*\*\*\*\*\*\*\*ECRWSS\*\*\* **Local Postal Customer** 



## 11"x 6.25" EDDM

PRSRT STD U.S. POSTAGE PAID PORTLAND, ME

This permit must be displayed in the upper right of your printed piece and must be at least 0.625"x 0.625"

#### REMOVE TEMPLATE BEFORE EXPORTING FINAL FILE

Safe Area

Text, logos or any other critical elements must not overlap the Safe Area. The Safe Area allows for slight "draw" when cutting. Any elements within the Safe Area risk being cut off when piece is cut to final size.

Final Trim

Size of finished piece. Anything that extends beyond the Final Trim into the Bleed Area will be cut off.

Bleed Area

Extend background color or images beyond the Final Trim into this area to allow for proper cutting.

Safe Area (10.75"x6")

Final Trim (11"x6.25")

Bleed Area (11.25"x6.5")

Card must read "ECRWSS Local Postal Customer" (as shown for "addressing").

If the design is portrait the mailing information (Permit and "addressing" information) must be in the upper half of the design. If landscape it must be in the right half of the design.



PORTRAIT



LANDSCAPE

\*\*\*\*\*\*\*\*ECRWSS\*\*\*\*\*\*\*\*\*\*\*\*
Local Postal Customer



# 15"x 12" EDDM

PRSRT STD
U.S. POSTAGE
PAID
PORTLAND, MI
PERMIT #64
ECRWSS

This permit must be displayed in the upper right of your printed piece and must be at least 0.625"x 0.625"

Card must read "ECRWSS Local Postal Customer" (as shown for "addressing").

If the design is portrait the mailing information (Permit and "addressing" information) must be in the upper half of the design. If landscape it must be in the right half of the design. LANDSCAPE

\*\*\*\*\*\*\*ECRWSS\*\*\*\*\*\* PORTRAIT **Local Postal Customer** 

REMOVE TEMPLATE BEFORE EXPORTING FINAL FILE

Safe Area Text, logos or any other critical elements must not overlap the Safe Area. The Safe Area allows for slight "draw" when cutting. Any elements within the Safe Area risk being cut off when piece is cut to final size.

Final Trim — Size of finished piece. Anything that extends beyond the Final Trim into the Bleed Area will be cut off.

Bleed Area Extend background color or images beyond the Final Trim into this area to allow for proper cutting.

Safe Area (14.75"x11.75")

Final Trim (15"x12")

Bleed Area (17.25"x11.25")